

TEN DAY NOTICE

SUBSEQUENT PRESENTATION OF AN APPROVED COURSE

(WA 10Day 7-2021)

Instructions:

Submit this form to insedu@oic.wa.gov if the presentation is within the next **3 months** and the approved course is a webinar or the classroom location is in Washington.

Use this form to submit a **new** notice or to **change** or **cancel** a previous notice before the presentation date.

This is not a presentation approval request so you will not receive a reply.

New notice: Change previous notice: Cancel previous notice: (Select one)

Provider number:

Contact name:

Phone number:

Email:

Approved instruction method: Classroom or Webinar (Select one)

Course number: (Enter only one course number)

Date of class:

Class start time:

Class end time:

Pacific Standard Time

Date of class:

Class start time:

Class end time:

Pacific Standard Time

Classroom location. Building name, suite number and street address:

or

Webinar registration and log-in instructions: Okay to explain on a separate sheet.