

## **How to access Medicare Minutes**

## What are Medicare Minutes?

SHIP Medicare Minutes are provided monthly for the purpose of beneficiary education. They include a script for presentations to the public, a handout for the public, and teaching materials for the presenters. They can also be useful counseling tools.

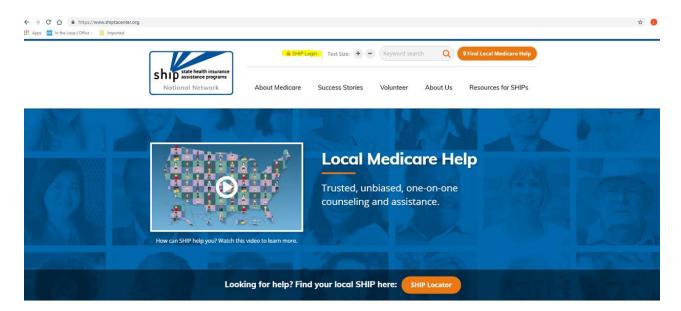
Medicare Minutes are published in the password-protected SHIP and SMP Resource Libraries shortly before each new month begins. Go to <a href="www.smpresource.org">www.smpresource.org</a>. They are available to staff-level users and higher.

**Note:** Before distributing Medicare Minutes, you should customize them with your state or local contact information.

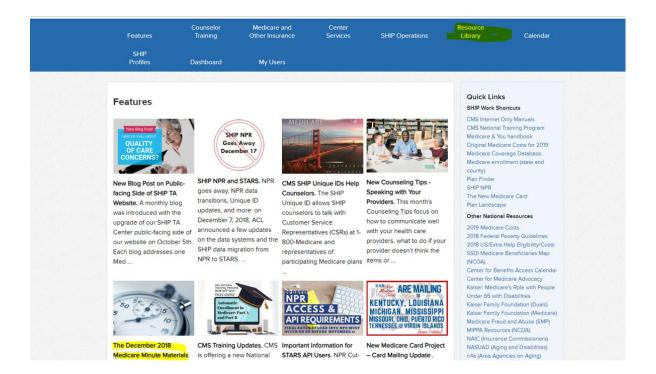
## **Medicare Minute access instructions**

Here are some instructions with screen snips:

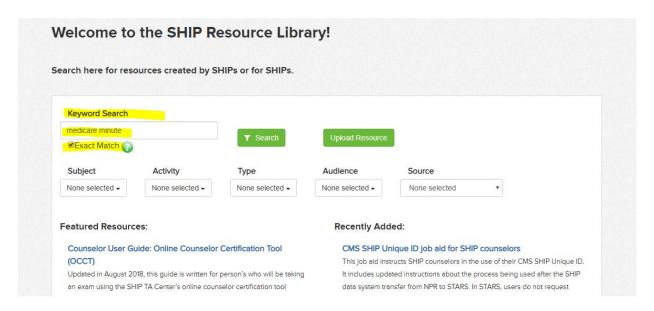
1. All of the Medicare Minutes are posted on the SHIP TA Center website at <a href="www.shiptacenter.org">www.shiptacenter.org</a> Click on the "SHIP Login" (Highlighted in yellow in the screen snip below).



2. When you log in, you land on the "Features" page. The current Medicare Minute should be there, and you can also go to the "Resource Library" at the top of the page to search for all of them.



3. To search for Medicare Minutes in the Resource Library, put the words in the Keyword search box and click "Exact Match," then the green "Search" button.



4. Remember to add the SHIBA contact information to any Medicare Minutes that you share. Also, don't forget to complete Outreach Contacts in STARS if you use Medicare Minutes. Thank you!